



JOB OFFER

Position in the project:	Engineering and technical employee
Laboratory:	Laboratory of Biophysical Chemistry
Scientific discipline:	Chemical sciences, physical sciences (bioorganic chemistry, chemical biology, biophysical chemistry)
Keywords:	Nucleotide, inhibitors, mRNA 5' cap, therapeutic mRNA
Job type:	Employment contract
Part-time/full-time:	Full-time
Number of job offers:	1
Position starts on:	July 2022
Maximum period of contract:	54 months
Institution:	Division of Biophysics, Institute of Experimental Physics, Faculty of Physics, University of Warsaw
Leader of research within the project:	dr hab. Joanna Kowalska
Project title:	"Horizon for Excellence in messenger RNA applications in immunoOncology"
Competition type:	Virtual Research Institute
Financing institution:	Polish Science Fund
Project description:	The primary objective of this Research Task is to develop a highly effective therapeutic mRNA design and apply it to cancer immunotherapy. The Research Task will be carried out by a team of scientists from the IIMCB (coordinator), the University of Warsaw, the Institute of Physical Chemistry of the Polish Academy of Sciences and the Medical University of Warsaw.
Role In the research task:	Technician (Technical support)
Key responsibilities include:	Technical assistance in RNA quality control analyses and HPLC-purification of mRNAs
Profile of candidates/requirements:	<ol style="list-style-type: none">1. The candidate must be a holder of MSc degree in chemistry, organic chemistry, biological chemistry, chemical biology, biophysics, biochemistry or related field .2. The candidate should have experience in chemical synthesis as well as biochemical and biophysical studies of nucleic acids and their components.





	3. The candidate has to comply with the non-compete policy in accordance with the WIB Program guidelines.
Required documents:	<ol style="list-style-type: none">1. Cover letter.2. Current curriculum vitae.3. Copy of MSc certificate.4. A list of publications and conference presentations.5. Signed information on the processing of personal data (attached to the offer).
Enquiries related to the position should be sent to:	Joanna.Kowalska@fuw.edu.pl
We offer:	Stimulating and friendly work environment, attractive salary, opportunity to work in an innovative project.
Please submit the following documents to:	E-mail: Joanna.Kowalska@fuw.edu.pl with 'WIB Technician' as the email title.
Application deadline:	30.05.2022
Date of announcing the results:	Not earlier than 10.06.2022
Method of notification about the results:	e-mail, website https://www.fuw.edu.pl/

The competition is the first stage of the recruitment procedure for the position and its positive result is the basis for further proceedings. Following an initial screening of the applications, selected candidates will be contacted by e-mail for further recruitment steps.

The announcement will be published on the following websites:

- <https://wib.port.org.pl/en/homepage/>
- <https://www.iimcb.gov.pl/en/>
- <https://www.fuw.edu.pl/>
- <https://www.uw.edu.pl/>
- <https://www.wum.edu.pl/>
- <https://ichf.edu.pl/>
- <https://euraxess.ec.europa.eu/>
- <https://cent.uw.edu.pl/pl/>





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given and family name

Information on personal data processing

Controller

The controller of your personal data, which is processed in connection with employee recruitment, is the University of Warsaw, ul. KrakowskiePrzedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the controller:

- by traditional mail at: University of Warsaw, ul. KrakowskiePrzedmieście 26/28, 00-927 Warszawa (specify the organisational unit to which your letter is addressed);
- by phone: **22 55 20 355**.

Data Protection Officer (DPO)

The controller has a designated Data Protection Officer, whom you may contact via email at iod@adm.uw.edu.pl. You may contact the DPO about all matters relating to the processing of your personal data by the University of Warsaw and in order to exercise your rights in relation to the processing of personal data.

The DPO, however, does not perform other functions, such as handling recruitment procedures, collecting recruitment documents, or providing current information on the recruitment process.

Purpose and legal grounds of data processing

The personal data of candidates for employment shall be processed for recruitment purposes only.

Your personal data shall be processed in the scope indicated by employment law¹ (*given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment*) for the purposes of this recruitment process², whereas other data³ shall be processed based upon your consent, which may take the following wording:

I agree to the processing of my personal data provided in (e.g., CV, cover letter, and other documents submitted) for the recruitment process conducted by the University of Warsaw.

If your documents include data as included in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data⁴, which may take the following wording:

1 Art. 22¹ of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes).

2 Art. 6 section 1 letter b of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter referred to as the GDPR).

3 Art. 6 section 1 letter a of the GDPR.

4 Art. 9 section 2 letter a GDPR.



I agree to the processing of special categories of my personal data, as stated in Art. 9 section 1 of the GDPR, provided in (e.g., CV, cover letter, and other submitted documents) by the University of Warsaw for conducting the recruitment process.

The University of Warsaw will also process your personal data in future recruitment processes upon your consent⁵, which may take the following wording:

I consent to the processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw, for the period of the next nine months.

You may revoke all such consents at any time, for example by sending an email to Joanna.Kowalska@fuw.edu.pl

Be advised that the revocation of your consent does not affect the lawfulness of the processing of personal data, which had been completed upon consent and before its revocation.⁶

Data retention period

Your personal data collected in this recruitment process shall be stored within the period of up to 5 years from the planned completion of the "Excellence Initiative – Research University" Programme, i.e. until 31.12.2031.

In case you agree to process your data in future recruitments, your data will be used for this purpose for a period of 9 months from the end of recruitment.

Data recipients

Officers authorized by the Controller shall have access to your personal data, the processing of which is within the scope of their duties.

Data transfer outside the European Economic Area (EEA)

Your personal data shall be disclosed to subjects authorized by law. Your personal data may be also processed by the provider of the G-Suite services for education by the Google Corporation in their data processing centres.⁷

Rights of the data subject

Under the GDPR, data subjects have the following rights:

- to access data and to receive copies of the current data;
- to correct (rectify) your personal data;
- to limit processing of personal data;
- to remove personal data, subject to provisions of Art. 17 section 3 of the GDPR;
- to file a claim with the President of the Personal Data Protection Office, if you believe data processing is in violation of the law.

5 Art. 6 section 1 letter a GDPR.

6 Art. 7 section 3 GDPR.

7 <https://www.google.com/about/datacenters/inside/locations/index.html>





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Information on the requirement to provide data

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

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(place and date)

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(applicant's signature)



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SCIENCE FUND



Łukasiewicz
PORT Polish Center
for Technology Development