JOB OFFER

Position in the project:	Engineering and technical employee
Laboratory:	Laboratory of Biophysical Chemistry
Scientific discipline:	Physical sciences, chemical sciences,
Keywords:	Nucleotide, inhibitors, mRNA 5' cap, therapeutic mRNA
Job type:	Employment contract
Part-time/full-time:	Part time (0,3 of full time)
Number of job offers:	1
Position starts on:	December 2022
Maximum period of contract:	30months
Institution:	Division of Biophysics,Institute of Experimental Physics, Faculty of Physics, University of Warsaw
Leader of research within the project:	dr hab. Joanna Kowalska
Project title:	Horizon for Excellence in messenger RNA applications in immunoOncology
Competition type:	Virtual Research Institute
Financing institution:	Polish Science Fund
Project description:	The primary objective of this Research Task is to develop a highly effective therapeutic mRNA design and apply it to cancer immunotherapy. The Research Task will be carried out by a team of scientists from the IIMCB (coordinator), the University of Warsaw, the Institute of Physical Chemistry of the Polish Academy of Sciences and the Medical University of Warsaw.
Role In the research task:	Technician (Technical support)
Key responsibilities include:	Technical assistance in biochemical and biophysical assays, including expression of recombinant proteins.
Profile of candidates/requirements:	1. The candidate must be a holder of MSc degree in chemistry, organic chemistry, biological chemistry, chemical biology, biophysics, biochemistry, biotechnology or related field ; 2. The candidate should have experience in biochemical and biophysical studies of nucleic acids and in expression of recombinant proteins;

	3. The candidate has to comply with the non-compete policy in accordance with the WIB Program guidelines.
Required documents:	1. Cover letter. 2. Current curriculum vitae. 3. Copy of MSc certificate. 4. A list of publications and conference presentations. 5. Signed information on the processing of personal data(attached to the offer).
Enquiries related to the position should be sent to:	marcin.warminski@fuw.edu.pl
We offer:	Stimulating and friendly work environment, attractive salary, opportunity to work in an innovative project
Please submit the following documents to:	E-mail:marcin.warminski@fuw.edu.plwith 'WIB Technician' as the email title
Application deadline:	04.11.2022
Method of notification about the results:	e-mail, FUW UW website

The competition is the first stage of the recruitment procedure for the positionand its positive result is the basis for further proceedings. Following an initial screening of the applications, selected candidates will be contacted by e-mail for further recruitment steps.

The announcement will be published on the following websites:

• https://wib.port.org.pl/en/homepage/

• https://www.iimcb.gov.pl/en/

• https://www.fuw.edu.pl/

• https://www.uw.edu.pl/

• https://www.wum.edu.pl/

• https://ichf.edu.pl/

• https://euraxess.ec.europa.eu/

• https://cent.uw.edu.pl/pl/

given and family name

Information on personal data processing

Controller

Controller of your personal data processed in connection with the recruitment process is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the controller:
- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (name the organizational unit to which your letter is addressed);
- by phone: 22 55 20 355.

Data Protection Officer (DPO)

Controller has designated Data Protection Officer whom you may contact via email at iod@adm.uw.edu.pl. You may contact the DPO in all matters relating to your personal data processing by the University of Warsaw and the exercise of rights in relation to the processing of personal data.

The DPO, however, does not proceed other matters, like handling recruitment procedures, collecting recruitment documents, providing information on current recruitment process.

Purpose and legal grounds of data processing

Personal data of candidates for employment shall be processed for recruitment purposes only.

Your personal data shall be processed in the scope as indicated by employment law[1] *(given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment)* for the purposes of this recruitment process[2], whereas other data[3] shall be processed based on your consent which may take the following wording:

I agree to the processing of personal data provided in .... (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.

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[1] Art. 22¹ of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes);

[2] Art. 6 section 1 letter b of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to the personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter as the GDPR);

[3] Art. 6 section 1 letter a of the GDPR;

If your documents include data as mentioned in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data[4] which may take the following wording:

I agree to the processing of special categories of personal data, as mentioned in Art. 9 section 1 of the GDPR, provided in .... (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.

The University of Warsaw shall be also processing your personal data in future recruitment processes upon your consent[5] which may take the following wording:

I consent to processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw for the period of the next nine months.

You may revoke all such consents at any time by, for example, sending an email at marcin.warminski@fuw.edu.pl (email address due for the recruitment process).

Be advised that the revocation of your consent does not affect legal compliance of processing which had been completed upon consent before its revocation.[6]

Data retention period

Your personal data collected in this recruitment process shall be stored over the period of three months from the date the recruitment process is completed.

In case you agree to process your data in future recruitments, your data shall be usedover the period of nine months.

Data recipients

Officers authorized by the Controller shall have access to your personal data, the processing of which is in the scope of their duties.

Recipients of personal data may be other subjects obligated by the Controller to provide specific services involving data processing, like members of the competition committee.
 (name all recipients of data)

Data transfer outside the European Economic Area (EEA)

Your personal data shall be disclosed to subjects authorized by law. Signing-in is through Google Forms. Your personal data may be also processed by our provider of G-Suit for education by Google Company in their data processing centres.[7] Your data shall be protected

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[4] Art. 9 section 2 letter a GDPR;

[5] Art. 6 section 1 letter a GDPR;

[6] Art. 7 section 3 GDPR;

[7] https://www.google.com/about/datacenters/inside/locations/index.html

under the standards of the Privacy Shield, accepted by the European Commission.[8] This shall guarantee an adequate level of data security.

Rights of the data subject

Under the GDPR data subjects have the following rights:
- *to access data and to receive copies of the actual data;*
- *to* correct (rectify) your personal data;
- to restrict processing of personal data;
- to erase personal data, subject to provisions of Art. 17 section 3 of the GDPR;
- to file a claim with the President of the Personal Data Protection Office, if you believe data processing violates law.

Information on the requirement to provide data

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

....
place and date

…..................................
applicant's signature

CO-FINANCED BY THE POLISH SCIENCE FUND

WIB

Łukasiewicz
PORT Polish Center
for Technology Development